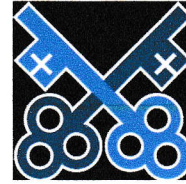


# Peterston-super-Ely Community Council Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the multilocation Council Meeting  
held at 19:30pm on the 16 January 2023.

Present: Councillors: David Moody-Jones, CHAIR,  
David Cross, Shân Firth, Darren Meir, Abigail Phillips,  
and Huw Potter.

Also Present: Councillor Michael Morgan, Vale of Glamorgan and five members of  
the public. Catherine Craven, Clerk.

166. Councillor John Drysdale sent his apology.
167. No declarations of interest were made.
168. It was **AGREED** that Shân Firth be co-opted to the Council. The Declaration of Form was signed and the Chair and Members extended a warm welcome. One vacant seat remains and advertising should continue.
169. Councillor M Morgan reported that the recent flooding in the village had been raised with the Council's officers and a report will be published on the findings. It was recognised that Peterston Super Ely is a flood plane and has suffered numerous incidents for many decades. Involvement from local residents and businesses as to possible actions to address and/or alleviate the impact on the village are welcomed.
- The closure of the village pubs continues to be of concern. A meeting with interested parties has been organised on Wednesday at the Sportsman's Rest looking at how the challenges of being a tenant can be resolved. Councillor Morgan will continue as best he can to preserve the local amenities in the village but recognises that closure of such assets is a nationwide problem. The task of influencing the commercial decisions of the owners is a collective effort involving those most affected.
- Councillor Morgan is continuing his discussions with the council and is driving forward the need to establish a Rural Road Policy. Discussions around traffic calming measures and additional signage need to be continued with the Council as these may inform and influence responsible drivers to slow down. However, it is thought that such measures are unlikely to change the anti-social behaviour of some road users who purposely speed through the village. It was agreed that evidence gathered through reporting all incidents will build a data base and this in turn can be used to increase policing to tackle the problem.
- Councillor Morgan welcomes exploring issues of road safety including, controlling vegetation overgrowth and road maintenance. He will seek ways for the Council to directly listen to the concerns of the local residents and businesses.
- Councillor Morgan recognised that there was a hard-core of volunteers who push forward matters of concern in the community. He stressed the importance of residents to be engaged and get involved in their community.



**170.** Five members of the public were present.

Matters of concerns included the recent flooding which resulted in waterlogged roads further hampered by vehicles attempting to pass through, failing and left abandoned. The ability for emergency services to reach those in need when flooding occurs was questioned. On-going concerns over road safety was raised. Residents at Gwaun y Steeple face road safety fears whenever they venture outside of their homes. It was reported that some people are also suffering from verbal abuse from speeding road users. Residents fear a fatality occurring as issues continue.

When question by the Chair it was apparent that incidents are not being reported to the police.

Residents of Gwern y Steeple expressed concern that there was not a representative on the Council.

The Chair welcomed residents to submit applications to fill the vacant seat. The Community Council will request the 'cuppa with a coppa' be reinstated when the public houses re-open. It was suggested the timing of these sessions be co-ordinated with the monthly village market.

19:42 Councillor A Phillips arrived, having given notice prior to the meeting that she may be late.

The Vice-Chair agreed to draft a letter to the Welsh Government outlining the problems faced by local residents and businesses.

A concern was raised over planning application number 2022/01319/FUL (GW) at Land North East of Milverton, Peterston Super Ely. The proposal to erection of stables to provide equine dental facility, and associated works may set a precedence for further business development in that vicinity. This concern was noted and the application would be discussed under Planning Applications Item 4(b)

19:55 Councillor Morgan and five members of the public left the meeting.

**171.** It was **AGREED** that an invitation for February 2023 meeting would be extended to the Department for Housing in Rural Communities

**172.** Correspondence from the Council listed below was noted; emails have been forwarded to Members

- a) 20mph Roll Out presentation
- b) Community Review
- c) Electoral Administration and Reform White Paper
- d) Vale Public Services Board and Town and Community Council Exchange Meeting 8th December 2022
- e) Letter from Public Services Ombudsman for Wales re Code of Conduct complaints guidance and process
- f) Rural Housing Enabler
- g) GVS Health and Social Care and Wellbeing
- h) Precept; approved the Council Tax Base for the year 2023/202
- i) Fruit Tree donation
- j) Community Review
- k) Standards Committee – applications for dispensation
- l) Special Council meeting 11 January 2023
- m) Review of Community Arrangements for the Vale of Glamorgan
- n) Community Review Workshop 1 February 2023

173. Letter from Public Services Ombudsman for Wales re Code of Conduct Complaints Guidance and Process

174. No comments were made for the planning application:

Application No. 2021/01443/FUL

Location: Llanwensan Farm, Groes Faen, Pontyclun

Proposal: The removal of the existing 15m monopole and the installation of a replacement monopole supporting 6No. antennas and 1No. 0.3m dish up to a total of 17.5 metres in height. The development, refreshing and installation of associated ancillary equipment

Application No. 2022/01074/FUL

Location: Milverton, Peterston Super Ely

Proposal: Two storey side extension with Juliet Balcony. Two storey rear extension to replace existing conservatory. New roof over existing and proposed areas, dormer window to rear with Juliet balcony. Internal reconfiguration

Application No. 2022/01260/FUL (HW)

Location : Pantwilkin Stables, Aberthin

Proposal : Variation of Condition 2 (Approved Plans) of Planning Permission 2019/00075/FUL: Erection of stables and associated works

The Council considered Planning Application No. 2022/01319/FUL.

Location: Land North East of Milverton, Peterston Super Ely

Proposal: Erection of stables to provide equine dental facility, and associated works

It is noted that this lies outside the village envelope, but nevertheless close to it. The Council considered that it represents a legitimate rural business use that would support the surrounding equine community. The Council is therefore happy for the application to be considered on its own merits by the Vale of Glamorgan Council and doesn't consider it necessary to make representations on behalf of the village as a whole.

175. There was no representative in attendance. PCSO Davies had however provided the most recent crime statistics for the information of members.

176. It was **AGREED** that the minutes of the November Meeting were confirm as a correct record and duly signed by the Chair.

177. Finance

a) Accounts paid in November and December were noted.

Date	Recipient	Ref	£
14-Nov	VoG Playground IPI inspection report 2022-23	67	72.50
14-Nov	VoG Playground Maintenance 2019-20, 20-21, 21-22	68	467.36
14-Nov	SLCC/OVW conference	69	54.00
14-Nov	National Playing Fields Association	70	65.00
14-Nov	Welsh Water Clubhouse MUGA 8 Oct 2022	71	19.99
23-Oct	ID mobile OCT 2022	72	5.00



14-Nov	Edenvale - Allotment	73	150.00
14-Nov	4seasons - October	74	589.20
14-Nov	Edenvale - October	75	250.00
14-Nov	Incoming Clerk CC - Sept/Oct 22	76	821.38
14-Nov	HMRC - Sept Oct Salaries	77	59.20
14-Nov	Cyswllt Tree Stakes	78	31.50
30-Nov	Outgoing Clerk TT - NPA increase backdated	79	64.25
12-Dec	Incoming Clerk CC Nov 2022	80	676.20
12-Dec	HMRC Nov Salaries	81	48.60
23-Nov	ID mobile NOV 2022	82	5.00
12-Dec	4seasons - November	83	139.20
12-Dec	4seasons - December	84	139.20
30-Dec	Incoming Clerk CC Dec 2022	85	407.00
31-Dec	Bank Service Charge	87	18.00

- b) It was **AGREED** that the following Payments be approved.  
Councillors H Potter and A Phillips, were nominated to authorise the payments on-line.  
Councillor David Moody-Jones would assist if required.

Date	Recipient	Ref	£
c) Jan	ID mobile Dec 2022	86	5.00
16-Jan	Jerry Widdas	88	318.00
16-Jan	John Hooper	89	1091.00
16-Jan	C Craven	90	60.25

- c) The Bank Reconciliation to the 31 December was noted.  
d) The Budget Review Report was noted.
178. The Draft Minutes of the Finance Committee meeting held on the 16 January 2023 were noted.
- a) It was **AGREED** that the structure for the new accounting software budget sheet be adopted as shown in the supporting pages.  
b) The budget for the 2023-24 financial year was **AGREED** as shown in the table below;

Income	£ 27,710
Precept	£ 23,000
Grants	£ 1,250
Muga receipts	£ -
Memorial fees	£ 350
Funeral Fees	£ 550
Allotment Fees	£ 210
Churchyard Maintenance fee	£ 1,500
Purchase Plot fees	£ 800
Playing Fields	£ 50

<b>Expenditure</b>	<b>£ 29,933</b>
<b>ADMINISTRATION</b>	
<b>Staff</b>	
Clerks salary	£ 5,100
Pension	£ 1,100
Clerks expenses	£ 460
<b>Office costs</b>	
Supplies	£ 350
IT - support and software licences	£ 1,000
IT equipment	£ 500
Insurance	£ 1,355
Audit	£ 360
<b>COUNCIL COSTS</b>	
Cllr Allowance	£ -
Training	£ 350
Subscriptions	£ 408
Hire of hall	£ 200
Election costs	£ -
<b>ASSETS &amp; MAINTENANCE</b>	
Churchyard	£ 6,000
Playground	£ 1,800
Memorial Playing Field	£ 2,600
MUGA	£ 3,500
Allotments	£ 100
Village Environment	£ 2,000
<b>EVENTS &amp; ACTIVITIES</b>	
Xmas tree	£ 250
<b>GRANTS/COMMUNITY BENEFIT</b>	£ 2,000
Contingency budget	£ 500
<b>EMR</b>	
EMR: Community Projects	£ 5,000
EMR: Asset improvement and maintenance	£ 10,000

The Council has taken its reserves into account when setting up its budget and precept.

Expected cash balance carried forward to the next financial year (2023-24)	40,000
Ear Marked Reserves: Playground/Playing Field/Community benefit 2022-23 budget to be incorporated into the EMR Asset Improvement and Maintenance 2023-24	2,000
Budgeted income for the next financial year (2023-24)	27,710
Budgeted expenditure for the next financial year (2023-24)	29,933
2023-24 Expenditure exceeds Income by £2,223 General reserve to be used for this purpose.	
Total Ear marked reserves	15,000

Signed: CHAIR

*P. M. M. J. J.*

40

Date:

*13.11.23*



- c) It was **AGREED** that the precept levied for the 2023-24 financial year be set at £23,000.
  - d) The limit on Section 137 expenditure was noted.
  - e) It was **AGREED** that ten hours of IT support with Orbit be purchased.
179. Correspondence tabled from One Voice Wales was noted. All e-mail with links has been forwarded to Members.
- a) CEO November and December newsletter – email with link was forwarded to Members
  - b) Welsh Government's Consultation on the electoral administration and reform White Paper
  - c) Information from Police on Courier Fraud Awareness
  - d) The Future of Welsh Communities: call for evidence
  - e) Priority service register
  - f) SE Wales Regional Engagement Team Weekly Bulletin
  - g) Welsh Air Ambulance
  - h) The importance of Community & Town councils in building resilient spaces for nature resource pack
  - i) Online Summit: From the Treasury to Treorchy Increasing Pension Credit Uptake in Wales
  - j) Planning Aid Wales training schedule
  - k) Guidance on bullying and harassment
  - l) Pethau Bychain: A Green Network for Town & Community Councils
  - m) PROJECT MADOC – Seaweed Farming: an unlikely hero for Wales
  - n) Council Tax: Consultations on draft Regulations to extend exceptions to second home premiums and on Guidance
  - o) Vacancy – Care Inspectorate Wales (CIW) & Healthcare Inspectorate Wales (HIW) Team Support officers x10
  - p) Vacancy – Director of Risk, Resilience and Community Safety
  - q) Vacancy – Deputy Director Tackling Poverty and Supporting Families Division
  - r) WEBINAR Cost of living crisis: How to protect people's health and save lives
  - s) Celebrate progress and innovation towards net zero at the Green Energy Awards 2023
  - t) News Bulletin
  - u) Social Farms & Gardens Wales Winter newsletter
  - v) Single-use Plastics Bill Infographic Material
  - w) Training dates for January, February and March
  - x) Democratic Engagement Grant
  - y) Vacancy – Public Appointment
  - z) Regen's Green Energy Awards
180. It was **AGREED** that the Vice Chair, Councillor A Phillips and the Clerk given delegated powers to pursue enquiries with the lighting contractor and raise an order to purchase new bulbs and associated fitting costs up to the value of £3,250.
181. Following the Chair's reported it was **AGREED** that the Clerk had successfully complete her probation period.
182. Members were urged to respond to the draft Annual Report in circulation adding information to the outline devised by Councillor J Drysdale.
183. It was noted that the Council is not in compliance with Section 67 of the Local Government and Elections (Wales) Act 2021. Councillor A Phillips has adapted

the One Voice Wales Training Analysis template and will circulate a revised document for Members to complete.

184. Members were reminded that in accordance with the Standing Orders, Code of Conduct training should be undertaken within six months of election/co-option.
185. It was **AGREED** that Councillor Shân Firth join the Risk Assessment Committee. The Committee was tasked with devising and carrying out a plan to visit and assess each of the council's assets.
186. It was **AGREED** that Councillor Darren Muir and the Clerk review and publish a new tender for the contract of ground maintenance in 2023-24. Tenders for the contacts will be considered at the next meeting.
187. It was noted that confirmation of the Councils deposits had been received from Glamorgan Archives. It was **AGREED** that a donation of £50 be made.
188. It was **AGREED** that the Mar meeting be held on Monday the 6<sup>th</sup> March 2023.  
7:30 pm

Meeting was closed at 21:38pm

Signed: Chair

Date:

Signed: CHAIR



Date:

13.01 Feb 23